

# LIQUOR NEWS

Third Quarter 2021



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## IMPORTANT DATES

Our office will be closed on the following holidays:

Statehood Day

Friday

August 20

Labor Day

Monday

September 6

**FY2021 Gross Liquor Sales Report Due**

**Monday, August 2, 2021**

## QUARTERLY STATS (April to June 2021)

|  |       |
|--|-------|
| Violations: .....                          | 85    |
| Warnings Issued: .....                     | 44    |
| Premise Inspections:.....                  | 1,888 |
| Total Active Licenses: .....               | 1,382 |
| Special Licenses Issued: .....             | 29    |
| Server Training Attendees: .....           | 1,163 |
| Certificates of Registrations Issued:..... | 2,568 |

## ADMINISTRATOR'S MESSAGE



*Aloha!*

I send this message today with gratitude and excitement for our community. Despite the many obstacles and unknowns we faced over the past year, it allowed us the time to reflect and improve our business operations. We also made a few major changes, which I'd like to share with you.

Like many organizations, we took advantage of technology and expanded our online services. Weekly commission hearings via Zoom have made it easier for many of you to attend. Digital postings of the agenda, board packet, and synopsis provides for transparency in our Commission operations.

In addition, our enhanced Liquor Commission Information System (LCIS) allows you to submit your annual License Renewal, file your Gross Liquor Sales Report, and make payments online using a credit card. You can also submit license applications, permits and requests, which provides for a more comprehensive online experience.

The use of AlohaQ to schedule appointments allowed us to safely maintain social distancing for our customers. So remember, if you are planning to visit our office in-person, please schedule an appointment.

Lastly, our agency closely monitored all bills pertaining to liquor sales, regulation, and public safety during the 2021 Legislative Session. I encourage all of you to stay engaged with the legislative process and to be aware of any measures that may affect your business. To serve as a resource for you, we have compiled a list of bills that we tracked this session. You may access this list at [www.honolulu.gov/liq](http://www.honolulu.gov/liq), under "News/Announcements - 2021 Legislative Session."

By working together, I am confident we will regain the momentum to move forward. I am inspired by the tenacity and resiliency of our licensees, constituents, and patrons and am hopeful that our industry will thrive. Stay safe and be well.

*~ Don Pacarro, Jr.*

## Server Training

Managers and Bartenders have two options to attend Server Training: Virtual (online) or In-Person. (Note: In-Person training has a very limited number of seats to ensure trainees are safely distanced.) Server Training is offered every Monday, Wednesday, and Friday beginning 10:00 a.m. (excluding holidays).

### Requirements for Virtual Server Training:

- Computer or laptop
- Internet access
- Email address



### How to Register for Virtual Training & Test:

1. Go to the "Event Calendar" tab on our homepage and select a date.
2. Click on the Zoom registration link & register.
3. Check for a confirmation email and save it. On the day of training, click the link in your email to join Server Training via Zoom. Please don't be late!  
*Download the Server Training Handout before training begins.*
4. If you successfully pass the online test, you will receive a Certificate of Completion by email.
5. Schedule a Liquor Card appointment through AlohaQ, then bring all the required documents to receive your liquor card.

### Additional Instructions [Click Here](#)

Addition material: [Server Training Handout](#)

### Questions? Contact Training Section

Email: [liq-training@honolulu.gov](mailto:liq-training@honolulu.gov)

## Navigating Commercial Leases During COVID-19 and Beyond Webinar

July 30, 2021, 10 to 11 a.m.

The City and County of Honolulu's Office of Economic and Revitalization is hosting a webinar on **Friday, July 30, 2021**, from **10:00 - 11:00 a.m.**, titled, "Navigating Commercial Leases During COVID-19 and Beyond."



Presenters include attorneys **Chenise K. Iwamasa** of Ziva Law and **Derek Kobayashi** of Schlack Ito and **Kit Milan**, Senior Vice President of Assessment Management at **Alexander & Baldwin**.

For more information, click on the webinar flyer or visit: [One Oahu Facebook page](#).

## Schedule an Appointment

As a reminder, all in-office services at the Honolulu Liquor Commission require an appointment scheduled through **AlohaQ**. Anyone without a confirmed appointment will be asked to schedule one prior to entering our office.

### Questions?

email: [HLC@honolulu.gov](mailto:HLC@honolulu.gov)  
phone: (808)768-7333



## FY2021 Annual Gross Liquor Sales (GLS) Reporting

Aloha! This is a reminder to submit your annual Gross Liquor Sales (GLS) for the Fiscal Year 2021 (sales period from July 1, 2020 to June 30, 2021). There are three ways for you to submit your FY2021 GLS report and payment:

### • Online (preferred method)

File online using the [LCIS website portal](#). Your GLS Report and payment by credit card (VISA, MasterCard, or Discover) is **due by 11:59 p.m., August 2, 2021**.

### • U.S. Mail

Complete the appropriate form at: <http://www.honolulu.gov/liq/gls.html>, and mail your original, signed GLS Report and payment by check. Your Report must be **postmarked by August 2, 2021**.

### • Hand-delivered (AlohaQ appointment required)

Complete the appropriate form at: <http://www.honolulu.gov/liq/gls.html>, and schedule an appointment (select **Business License & GLS Report**) to drop off your signed GLS Report and payment (credit card, check, or cash).

*The last appointment time is **4:00 p.m., Monday, August 2**.*

For additional information:



- ♦ Visit our website: <http://www.honolulu.gov/liq/gls.html>
- ♦ Email our Auditors: [liq-auditing@honolulu.gov](mailto:liq-auditing@honolulu.gov)
- ♦ Call the GLS Help Line: (808) 768-7343

## GLS Training Webinar

To assist you, our licensees, the Auditing Section is conducting online Zoom training sessions to provide:

- Updates to laws and rules relating to GLS;
- Guidance to file an accurate GLS report; and
- Instructions on using our online LCIS system to file your GLS Report.

You may still register for the July 23 and July 30 sessions. Click on one of the dates below to register for the session based on your license class.



# Honolulu Liquor Commission

## **Webinar Training:** **Learn How to Accurately File Your FY21 Gross Liquor Sales Report**

*Select a Training Session based on your License Class:*

- |                   |   |
|-------------------|---|
| <b>Session 1:</b> | <b>9:00 – 9:45 a.m.</b><br><b><i>Manufacture, Wholesale, Retail</i></b> |
| <b>Session 2:</b> | <b>11:00 – 11:45 a.m.</b><br><b><i>Restaurant, Hotel, Caterer</i></b>   |
| <b>Session 3:</b> | <b>2:00 – 2:45 p.m.</b><br><b><i>All Other License Classes</i></b>      |

Click on one (1) of the following dates to register for one (1) of the training sessions:

**JULY 23**

**JULY 30**

- Follow the Registration Instructions
- Check for an email confirmation with your Zoom Link
- Click the Zoom Link on training day 10 minutes before training begins

***Join us as we continue to collaborate online!***